Bachelor of Applied Management

West Coast Institute has a formal partnership with Federation University Australia (previously the University of Ballarat) to deliver the unique Bachelor of Applied Management in Joondalup, WA.

Frequently Asked Questions

This FAQ sheet is designed to assist with general enquiries, but further information can be obtained by contacting the Program Coordinator, Murray Buzza (9233 1121) or emailing he@wcit.wa.edu.au. Additional information can be found at www.wcit.wa.edu.au/bam

Q. What is the duration of the program?
The full Bachelor of Applied Management is a 3-year degree program. Previous studies (Diploma and Advanced Diploma) and relevant industry experience may be deemed equivalent to Years 1 and 2 of the degree program. If you can satisfy the entry criteria, you will only be required to successfully complete the third year to attain a degree.

Q. Where will the program be delivered?
The degree is delivered at West Coast Institute’s Joondalup campus (Kendrew Crescent). In 2014, part-time students will attend workshops on Wednesday evening (6-8 pm).

Q. What courses (units) does the program comprise?
The Bachelor of Applied Management comprises seven (7) core courses (units):

- Project Management
- Marketing for Managers
- Strategic Human Resources Management
- Entrepreneurship
- Accounting For Managers
- International Business Management
- Applied Workplace Practice

Q. Are the courses delivered sequentially, and/or in what order?
Delivery of the Bachelor of Applied Management degree courses (units) will vary each semester, according to the sequence arranged by Federation University Australia. For example, part-time students in 2014 will commence with ‘Project Management’ and ‘Marketing for Managers’.

(Please note that Federation University Australia refers to a ‘unit’ or ‘subject’ as a ‘course’, and refers to a ‘degree’ or ‘course’ of study as a ‘program’).

Q. Can you give me some indication of the proposed timetable?
The final year of the degree is delivered over two years for part time students. This program offers flexible delivery for you to optimise study whilst maintaining work / life / study balance. Interactive workshops allow students and lecturers to share ideas and experiences with one another. Online learning resources will support the additional reading, knowledge tests, reflective learning questions and case studies.

In 2014, orientation will be held in the week commencing 24 February (tentatively, Wed 26th Feb after 3pm). Semester 1 commences the following week (6-8 pm; Wednesday 5th March 2014).
Q. How do I apply?

To apply you will be required to:

1. Be an Australian or New Zealand citizen, or the holder of a permanent humanitarian visa.
2. Provide evidence (a transcript) of completion of a Diploma and Advanced Diploma in an appropriate vocational field.
3. Apply directly online https://apply.federation.edu.au/ or complete a Higher Education Direct Application form, and forward the application to he@wcit.wa.edu.au. For a copy of the current form please go to www.wcit.wa.edu.au/bam.
4. Provide a portfolio of current and previous work industry. This can be paid or voluntary. This will be provided with the direct application form.

Q. Are there any part-time places available?

Yes, the degree is structured for part-time students to commence at West Coast Institute in 2014.

Q. How do I know I have been accepted into the program?

If your application is successful you will be sent a Letter of Offer inviting you to enrol into the program. Enrolment is to be completed entirely online, at your convenience.

Q. When do I enrol into program?

The Letter of Offer will contain information on how to enrol online, prior to commencing studies.

Q. What happens if I don’t have a Diploma or Advanced Diploma?

Admission to 3rd year of this degree requires you to have satisfactorily completed a TAFE diploma and an advanced diploma (or their equivalents) in a relevant discipline. In addition you must have industry experience in an appropriate professional field. The course coordinator at West Coast Institute (Murray Buzza) will be able to determine if you have the appropriate pre-requisite qualifications and experience.

If necessary, West Coast Institute can help you meet the program’s admission requirements via a Recognition of Prior Learning (RPL) or skills recognition process. Your professional experience and educational background can contribute to the recognition of TAFE qualifications, but you must apply for RPL before you enroll in the Bachelor of Applied Management.

Q. Can I apply for credit into this program?

The applied degree program is a three year degree. The Diploma and Advanced Diploma are deemed to be equivalent to Years 1 and 2 and this is the maximum credit available (no further credit is granted for any of the third year subjects).

Q. Can I complete the program without attending class?

This program is delivered using a blended learning model which includes 12 hours of online delivery, 12 hours of workshop delivery, and 12 hours of self-directed learning per semester, for each unit. This blended delivery is designed so you can optimise study whilst maintaining a work / life / study balance. The workshops are aimed at assisting students to apply the knowledge within their work environment, and providing a forum to share ideas and experiences. These workshops are scheduled for Wednesday evening (6-8 pm) in Semester 1, 2014, and students will have great access to our library resources or lecturer prior to class, if required.
Q. What fees will I pay for this program if I receive an offer to a Commonwealth Supported Place (C.S.P.)?

If you are offered a Commonwealth Supported Place the current (2014) program fees are **$2521.25 per semester** for part-time students (based on $10085 for one year of full-time study). These fees are set by the Federal Government. The Federal Government requires you to make a financial contribution to each course of study you undertake. You can calculate the fees for this program by clicking onto the schedule of payments for Commonwealth supported places at;  

Q. How do I pay for my fees?
An enrolment is only confirmed when the appropriate enrolment documents are completed online, approved and lodged on the specified dates. Students will be issued with an invoice to their student email address after enrolment, and this must be paid by the specified date. You may also locate a copy of your invoice within My Student Centre. Fees can be paid by using any of the following payment systems: BPay, bank deposit, credit card, cheque, and money order. For more information on payment of fees go to:  

HECS-HELP
HECS-HELP assistance helps eligible students enrolled in a Commonwealth supported place with a loan to cover their student contribution amount. For more information go to:  

Q. Will I have to purchase textbooks for this program?
There will be approximately 5-7 textbooks required for the entire 3rd year of this program and they will cover all 7 courses (units). The estimated total cost of these textbooks will be around $1000. There will be no additional learning materials fees charged for this program. You are able to access online resources through Federation University Australia.

A range of library and support resources are available from West Coast Institute's modern Library Resource Centre, situated in D Block at the Joondalup campus.

Q. Who issues me with my Bachelor of Applied Management degree?
After successful completion of all of the requirements of the Bachelor of Applied Management, you graduate with a degree that is issued by Federation University Australia.

Q. What is Federation University Australia?
Federation University Australia is the new name for the University of Ballarat, from 1 January 2014. In addition to multiple campuses in Regional Victoria, the University has several formal partnerships in Australia and South-East Asia (including West Coast Institute in WA). The new name will reflect the partnerships, collaboration and co-operation among a federated network of campuses which collectively provide a new and different Australian University that is regional in focus, national in scope and international in reach.
Q. Where can I get further information?

1. Contact Mr Murray Buzza (course coordinator) on (08) 9233 1121 or email he@wcit.wa.edu.au

2. The full academic calendar for 2014 is available at:
   http://wcit.wa.edu.au/feduni/academic-calendar

3. Detailed information about the Bachelor of Applied Management from the Federation University Australia website:
   http://programfinder.federation.edu.au/ProgramFinder/displayProgram.jsp?ID=744

**DISCLAIMER:** This information relates to domestic students only. All information is correct at the time of printing and is subject to change.